

Weekly Illness Log

This log is to be filled out by teaching staff any time a child is absent or sent home from the center/site due to illness and must be kept with attendance and meal count reports. If a child is absent due to illness, document on this log in addition to the attendance and meal count report. If a child is sent home due to illness, the teaching staff also document on this log.

Center/Site: _____ Class ID: _____

For the week of: _____

Date & Time Identified or Absent	Child at Home or at Center	Child's Name	Symptom(s) of Illness or Diagnosis (if known)	Action(s) Taken	Staff Initials
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	
	<input type="checkbox"/> Home <input type="checkbox"/> Center			<input type="checkbox"/> Child sent home <input type="checkbox"/> Parent/guardian notified <input type="checkbox"/> Other: _____	