

Temporary Exclusions Procedure

Purpose

This document tells staff what actions to take if a child has an accident or becomes ill while in the learning environment.

Procedure

When staff observe symptoms that might indicate injury or illness, they must report them to the family on the same day that they occur. Documentation of the illness or injury will be kept in the family file.

Conditions that indicate a child may need to be temporarily excluded	<ul style="list-style-type: none"> • Too ill to participate and poses a health risk to other children • Temperature of 101° F for children over 2 months old or 100.4° F for an infant younger than 2 months • Recurrent vomiting (two or more times within 24 hours) • Frequent diarrhea (2 stools above normal within 24 hours) or stool containing any blood or mucus • Body rash not related to heat, diapering, or allergic reaction • Lethargy, irritability, persistent crying, difficulty breathing or other signs of possible illness • Thick mucus or pus draining from a pink or red eye • Untreated head lice, ringworm or scabies • Open or oozing sores (unless properly covered) or mouth sores with drooling • Less than 24 hours have passed since starting antibiotics • Reportable disease without written permission from local health authorities
If a child becomes sick at the center/site	<ul style="list-style-type: none"> • Give first aid, if needed • Have the child rest in a quiet area away from other children, where staff can observe closely • If necessary, take child's temperature. Recheck the temperature at least every hour (See <i>Temperature-Taking Under Armpit Procedure</i>) • Complete the <i>Injury Report Form</i> and give a copy to the family
If symptoms indicate the child may need to be temporarily out of the center/site due to mild illness	<ul style="list-style-type: none"> • Call family to pick up the child • If unable to reach family, call emergency contacts listed on the <i>Emergency Treatment and Consent Form</i> • If no one can be reached, keep child comfortable, observe them closely until an authorized person comes to pick up the child

Resources

“Keep Me Home If...” poster – See list of “Additional Resources” on [King County website](#)

[WAC 110-300-0205 Child, staff, and household member illness](#)