

Puget Sound ESD - HS/EHS 8020 - Monitoring Worksheet

2018 - 2019 Site Safety Checklist - Site

Due: _____
 Scheduled: _____
 Actual: _____

Air Quality		
1	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Ventilation system is adequate to ensure good air quality. There are no odors or fumes i.e. mold, urine, excrement, air fresheners, chemicals, tobacco, pesticides, etc. Notes:
All Hazard Preparedness, Emergencies, and First Aid		
2	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Carbon Monoxide (CO) Detectors are installed and in working order when any source that can produce carbon monoxide (i.e. natural gas, propane, wood) is used. CO Detectors are installed outside of sleeping areas, checked monthly, batteries replaced annually, dated when placed in service, and replaced every five years. Notes:
3	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Smoke Detector Systems with alarms/sprinklers are in all areas. Notes:
4	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Emergency food and water supplies (minimum of three days) are available for children and staff. Notes:
5	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Exits are clearly marked. Notes:

Puget Sound ESD - HS/EHS

8020 - Monitoring Worksheet

2018 - 2019 Site Safety Checklist - Site

All Hazard Preparedness, Emergencies, and First Aid		
6	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Exit routes such as passageways, hallways, stairs, and exits are free from obstacles that may obstruct leaving or cause injury. Notes:
7	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Fire Extinguishers are accessible and annually inspected. Date of last inspection: Notes:
8	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Specific supplies for a child with special needs are stored with emergency supplies and out of children's reach. Notes:
9	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Telephone is readily accessible wherever a class may go. Notes:
Heat		
10	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Heating system able to sustain consistent temperature of 68-75 degrees F (portable heaters are not allowed). Notes:
11	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Shields are used on wall and baseboard heaters, pipes, and radiators to prevent exposure to surfaces that can reach 110 degrees F. Notes:

Puget Sound ESD - HS/EHS

8020 - Monitoring Worksheet

2018 - 2019 Site Safety Checklist - Site

Lighting/Electrical		
12	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Lighting is sufficient for good visibility in classrooms, hallways, and stairways. Notes:
13	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	An operating flashlight is readily accessible for emergency with extra batteries separate from first aid kit. Notes:
14	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Light bulbs and tubes are shielded by using a protective barrier to prevent shattering into child-accessible areas, food, and storage areas. Notes:
15	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Electrical Outlets/Power Strips within child's reach are tamper resistant or have safety covers attached by a screw or other means that cannot be removed by a child. Outlet safety plugs are a choking hazard and are not allowed. Notes:
Windows -- WAC 170-295-5020		
16	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Window cords are tied up/out of reach to prevent strangulation. Notes:
17	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Windows are secured to prevent a child from climbing or falling out by installing window guards or limiting the window opening to less than three and a half inches. Notes:

Puget Sound ESD - HS/EHS 8020 - Monitoring Worksheet

2018 - 2019 Site Safety Checklist - Site

Windows -- WAC 170-295-5020		
18	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Sleeping equipment (i.e. crib) or indoor climbing structures are not next to windows unless safety glass installed. Notes:
19	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Any windows at child height have a decal, picture, or other decoration so children know it is glass and not open space. Notes:
Facility - Classroom Premises - General		
20	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	All classrooms meet minimum square footage requirements for indoor space per local, state, Tribal, and Head Start regulations, whichever is more stringent. General guidelines: fifty square feet of useable floor space per infant (includes crib, playpen, infant bed, and bassinets) WAC 170-295-0080; thirty-five square feet for play & exploration (not including crib); Thirty-five square feet of useable floor space for each toddler/preschool child not including bathroom, hall, kitchen, and storage space. Notes:
21	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Accommodations and modifications are made to ensure the safety, comfort, and participation of children with disabilities. Notes:
22	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Building is accessible to people with limited mobility including indoor and outdoor environments. (If no, an ADA plan is required.) Notes:

Puget Sound ESD - HS/EHS

8020 - Monitoring Worksheet

2018 - 2019 Site Safety Checklist - Site

Facility - Classroom Premises - General		
23	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Doors to places that children can enter, such as bathrooms, can be easily opened from the outside. Notes:
24	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Doorways to unsupervised areas are closed and locked unless used for emergency exits. Notes:
25	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Environment is free of mold and pollutants, including smoke, lead, pesticides, and herbicides, as well as soil and water pollutants. Notes:
26	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Indoor areas are safe, in good repair, clean, and free from hazardous materials. Notes:
27	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Guardrails, a minimum of 36 inches in height, should be provided at open sides of stairs, ramps, and other walking surfaces (e.g., landings, balconies, porches) from which there is more than a 30 inch vertical distance to fall. Notes:
28	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Indoor plants are identified, labeled, and are not poisonous. Notes:

2018 - 2019 Site Safety Checklist - Site

Facility - Classroom Premises - General		
29	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Outdoor plants are non-poisonous and safe for children (keep a list on file of outdoor plants as applicable). Notes:
30	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Premises are free from rodents, insects, and other pests. Notes:
31	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Site is free from drugs, alcohol, violence, guns, demeaning language, and behavior. (FCC: Follow WAC 170-296A-4725) Can be marked non-compliant (generates a CAP) Notes:
32	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Walk off mats/non slip surfaces are used on stairways, at entrances, and exits to the building and classroom. Notes:
33	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Walls and ceilings have no peeling paint or falling plaster, and are free from what may be lead paint or damaged asbestos containing materials (i.e. popcorn ceilings or water pipe insulation). Notes:
34	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Water that is in direct contact with children is no more than 120 degrees F (test with food thermometer). Notes:

2018 - 2019 Site Safety Checklist - Site

Facility - Classroom Premises - General		
35	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Lofts are designed to be age appropriate, safe, and well maintained. See Head Start Design Guide-2nd Edition. Notes:
36	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Furniture is durable and child sized or adapted for children's use. Notes:
37	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Heavy equipment or furniture is anchored and secured from tipping. Notes:
Handwashing		
38	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Handwashing sinks are accessible by children. Sink Height: Toddler (12-29 months) is 18-22 inches; Preschool (30+ months) is 22-26 inches; or provide a moisture and slip resistant platform for children to safely reach and use the sink. Notes:
Sleeping		
39	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Sleeping and nap equipment is available for each toddler and preschool age child not using a crib, and remaining in care for at least six hours and any other child requiring a nap or rest period. Notes:

Puget Sound ESD - HS/EHS 8020 - Monitoring Worksheet

2018 - 2019 Site Safety Checklist - Site

Toileting		
40	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Toileting areas are separated from areas used for food preparation, service, and eating. Notes:
41	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Toilets are clean, in good repair, and easily accessible to children. Toilet fixture height: Toddler (18-29 months) and Preschool (30+ months): 10-12 inches (child size); or 14-16 inches (adult size) with a safe, easily cleanable platform used that is moisture impervious and slip resistant. Notes:
Play Area (Indoor/Outdoor)		
42	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	All openings in play or other equipment are smaller than three and a half inches or larger than nine inches to prevent head entrapment (i.e. Indoor lofts, fences, play equipment). There are no rings with long chains. Notes:
43	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	All openings in play or other equipment are smaller than 3/8 inch or larger than one inch to prevent finger entrapment. Notes:
Outdoor (May apply to indoor play spaces)		
44	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	There is a minimum of 75 usable square feet per child using the play area at any one time. Notes:

2018 - 2019 Site Safety Checklist - Site

Outdoor (May apply to indoor play spaces)		
45	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Drainage is satisfactory throughout the entire play area, especially in heavy use areas such as under swings and slide exits. Notes:
46	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Garbage is disposed of in a durable, leak proof trash receptacle with a tight-fitting lid. Notes:
47	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Outdoor play areas are enclosed with a fence (child care), the use of natural barriers, and/or sufficient supervision to prevent children from leaving the premise. Openings in fences and gates are no larger than three and a half inches to prevent head entrapment. Notes:
48	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Shade is provided outside (i.e. trees, tarps, umbrellas). Children wear hats or caps with a brim to protect their faces from the sun if they are not in a shaded area. Notes:
49	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Spaces are free from harmful animals, insects, and pests. Notes:
Equipment is Age Appropriate in Design		
50	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Playgrounds have separate areas for ages two to five and five to twelve year olds (signage indicating age group for equipment is provided.) If no signage, check with manufacturer to ensure equipment is appropriate for age group. Notes:

2018 - 2019 Site Safety Checklist - Site

Equipment is Age Appropriate in Design

51	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Platforms have appropriate guardrails and barriers. General guidelines: See CPSC Public Playground Safety Handbook Nov 2010</p> <p>Notes:</p>
52	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Platforms allow change of directions to get on/off structure</p> <p>Notes:</p>
53	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Equipment design prevents climbing outside the structure. Children use the equipment as intended by the manufacturer. i.e. cannot climb outside sliding tubes</p> <p>Notes:</p>
54	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Portable equipment, riding toys, helmets are age appropriate, in good condition, and safely stored.</p> <p>Notes:</p>
55	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Children one year of age and older wear helmets when riding toys with wheels (i.e. tricycles, bikes) or using any wheeled equipment (i.e. rollerblades, skateboards). Helmets fit properly and meet CPSC standards. Children take off helmets after riding or using wheeled toys or equipment.</p> <p>Notes:</p>

Equipment Maintenance

56	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Equipment is free of noticeable gaps, broken parts, missing parts, protruding bolts, rust, splinters, and cracks/holes.</p> <p>Notes:</p>
----	---	--

2018 - 2019 Site Safety Checklist - Site

Equipment Maintenance		
57	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Stationary playground equipment is stable and/or anchored. Equipment does not wobble or tip when shaken. Notes:
58	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Sandboxes are designed to permit drainage, covered to prevent contamination from cats and animal feces, cleaned of foreign matter, replaced to keep visibly clean. Sand purchased is labeled as a "safe play material" or sand that is specifically prepared for sandbox use. Notes:
59	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Swing spacing meets CPSC Standards. See CPSC Public Playground Safety Handbook Nov 2010 Notes:
60	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Slides meet appropriate height and fit requirements and are free from entanglement hazards Notes:
Equipment Not Allowed on Playgrounds		
61	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	Playground does not include any of the following pieces of equipment: trampolines, swinging gates, giant strides, climbing ropes that are not secured at both ends, heavy metal swings, multiple occupancy swings, ropes swings, or swinging dual exercise rings and trapeze bars. See CPSC Public Playground Safety Handbook Nov 2010 Notes:

2018 - 2019 Site Safety Checklist - Site

Equipment Not Allowed on Playgrounds		
62	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>There is no hazardous equipment (for example, broken equipment, lawn mowers, tools, tractors) accessible to children.</p> <p>Can be marked non-compliant (generates a CAP)</p> <p>Notes:</p>
Fall Surfacing		
63	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Suitable surfacing material provided, replaced, replenished, raked, and fluffed to maintain proper depth/distribution.</p> <p>Type of Surfacing: _____</p> <p>Depth _____</p> <p>Can be marked non-compliant (generates a CAP)</p> <p>See CPSC Public Playground Safety Handbook Nov 2010</p> <p>Notes:</p>
64	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Fall zones extend at least six feet beyond the perimeter of stationary climbing equipment.</p> <p>Can be marked non-compliant (generates a CAP)</p> <p>Notes:</p>
65	<input type="checkbox"/> Compliant - TA Needed <input type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant <input type="checkbox"/> Not Applicable	<p>Concrete footings are covered and sustained with the required surfacing.</p> <p>Notes:</p>